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| ST. DOMINIC’S RC PRIMARY SCHOOLSchool Fund Committee MeetingLOCATION: St. Dominic’s RC Primary SchoolDATE: 20 June 2024PRESENT:Chairperson - Elizabeth Hunter (EH)Treasurer - Alice Crowley (AC)Committee Member – Conal Mooney (CM)Committee Member - Dawn MacGregor (DM) APOLOGIES:N/A |  | **St Dominic’s RC Primary****Early Learning & Childcare**Broich RoadCRIEFFPH7 3SB( 01764 657 800 (Primary)(01764 657 866 (ELC/WAC)\* St-Dominics@pkc.gov.uk: [https://www.stdominics-primary-crieff.org.uk](http://www.stdominics-primary-crieff.org.uk/)A picture containing clipart, vector graphics  Description automatically generated[St Dominic's, Crieff (@StDominicPS) / Twitter](https://twitter.com/StDominicPS) |



| **Number** | **Item** | **Owner** |
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| 1 | **Welcome**It has been a very busy school year and it has been difficult to find time for all to meet in the last term. |  |
| 2 | **Previous Minutes**The Minutes of the previous School Fund Committee Meeting held on 10 January 2024 were agreed by all members. |   |
| 3 | **Review of Previous Actions****The only outstanding actions remaining from the previous School Fund Financial year are:**(5.A) Discussed the shelter which remains unactioned and a communication was sent 30/03 regarding repurposing the money to instead create a mud kitchen in the back playground. Another kitchen was sourced for free. **Suggested that the £600 is moved to outdoor learn/play equipment fund – send communication to families to allow for any objections by 12th August 2024.**(9) AOB – School MenuNew menu in place for 2024-25. Portion sizes correct for upper school. P6 Pupils attended an online feedback session for 2025-26 and gave great suggestions. Children have noticed accompaniments not being received, e.g. garlic bread missing. **AC/DM to pass feedback onto Kitchen Staff.****Current Year outstanding action points:**(5.A) General FundThe anonymous donation balance of £540 was used towards the P7 residential transport. The £300 Cairngorm trust grant was received. This income covered the cost of the transport.(5.B) SCIAF/MMAC transferred £7.73 from General funds to this fund to cover the credit card fee incurred for this online donation.(5.C) CRF Xmas LightsNo objections received and balance transferred to Outdoor Learn/Play Equipment.(5.E) OD Learn PlayStorage containers and balls were purchased, DM sourced many pre-loved free items for small world play. Playtime equipment and Outdoor learning resources for Kate will be reviewed continuously throughout the school year. (5.F) Disco/PartyCosting were compared and ET Entertainment has been booked for the end of year disco (of which most people have paid), the welcome disco in October and the Class Christmas parties in December.(5.G) PilgrimageThe Pilgrimage was booked and most of the expenses were covered by the donated clerk free. As well as a contribution from the Parish. Families were only charged for their fish supper. Unfortunately, the Ferry was cancelled and we are awaiting on a response to our complaint and reimbursement. Families were refunded their fish suppers.(5.H Christmas)Travelling Pantomime has been booked for Tuesday 17/12/24.Christmas Attire appeal communication was sent for outgrown Christmas attire. A reminder will be sent throughout the new school year as we plan to sell these at the family disco in October.There have been two Christmas Fare meetings and letters requesting donations have been issued of which we have received. The next meeting will take place in the new school year. (5.I Year End Trip)Dundee Science Centre availability did not match Docherty’s availability. The children thoroughly enjoyed their experience to the Glasgow Science Centre. AOB – Historic FundsThe PC paid for the motivational speaker, tennis with Magda, books, audio books and science materials for the Discovery Zone. They have a balance of approx. £500 which will be used to cover last minute resources.AOB - The Revised School Day Poll Advice still remains that 75% of a 75% return must be received in order for this to proceed. AOB – BingoThe Bingo was a success and raised a total of £521.50 of which half will be donated to CHAS. There was a lovely atmosphere and the children behaved and participated beautifully. Plans to run this again and to periodically send communications for donations. | **AC/DM June****AC/DM June****Complete****Complete****Complete****Complete****Complete****Ongoing****Complete****AC/DC August****EH August****Complete** |
| 4 | **2023-24 Update/Reminder**We have been successful with all our events this year which have helped subsidise:* P7 Residential transport
* P7 Pilgrimage transport and sustenance
* End of Year Trip entry free and transport
* ELC Fun Day-In Expenses
* Sports Day Medals
* Certificates
* Badges
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| 5 | **School Fund Package Balances as at May bank statement:**1. **General Fund £3320.50**

As mentioned above, suggested that the £600 mud kitchen donation is transferred to outdoor learn/play equipment fund – send communication to families to allow for any objections by 12th August 2024. 1. **SCIAF & Mary’s Meals £544.20**

This year we have raised:* £333.41 for MacMillan at our Coffee Morning.
* £45.46 for Diabetes from ELC - wear blue day.
* £391.06 for SCIAF from our P6 Lenten Toast morning and ELC Afternoon Tea.
* £180.61 for Mary’s Meals from our P2/3 Advent Toast morning.
* £260.75 for CHAS from half the earnings of our Bingo Tea.
* Once tea towel sales are complete half of the income received will also be donated to CHAS. **We will be selling the remaining stock at the School Disco and P7 French Café and monies will be transferred to CHAS in the new school year**.

Thank you to Miss MacG and Mrs Sym for giving up their time to paint our mini highland Coo, Amazing Graze. The children’s artwork was used as their inspiration, as they took elements from them. We look forward to Amazing Graze returning to St Dominic’s in September once the trail has concluded. 1. **PP Charges £0**

These are reimbursed as and when invoices are received from PKC. 1. **CRF Xmas Lights £0:**

Fund now obsolete.1. **OD Learn Play £279.55**

See review of previous actions section for planned expenditure.1. **Disco/Party £-501**

Showing as a deficit as we have booked 3 discos as noted above. This will clear once the family disco has been ticketed and paid. The class Christmas parties is not a ticketed event and fundraising will be required from Christmas Jumper Day and funds raised from the Summer Show/Christmas Fare.1. **Pilgrimage £20.93**

Awaiting reimbursement as noted above. Balance remaining as fuel expenses were less due to the cancelled ferry.1. **Christmas £-777**

We hope to generate a substantial profit which can then be used to offer the children quality experiences, such as:* ET Entertainments returning to St Dominic’s to do Christmas party discos during the school day. Priced at £360 per day.
* Pupils experiencing a visit to Perth Theatre once in the Primary education years. Projected price for 2025 £2700
1. **Year End Trip £145.25:**

Balance carry forward of £145.25, to be used to help subsidise for the next year’s school trip. EH suggested a school trip to the National Museum of Scotland in Edinburgh at the beginning of the Summer term in 2025. **Availability and pricing to be explored.**1. **P7 Trip £52.20:**

Balance carry forward of £52.20, to be used to help subsidise for the new P7 pupils. 1. **Awards £-140.40:**

Tempest commission received was less this school year and a transfer of funds was required to help pay for the certificates, stickers and sports day medals. Showing a larger deficit this month as order has been placed for the new school year’s stickers and certificates and another transfer from the general funds to awards may be required**. This will be reviewed in September.**Sports Day stickers are not required for next year as we have enough and once these are exhausted we will not be re-ordering again as **DR seeking quote for a podium and photos of winners will be taken instead.** This will help our eco-status and save money in the long run.1. **P6 SKI TRIP £0:**

Fund now obsolete.1. **P7 CLASS HOODY £52.53:**

Balance carry forward of £52.53, to be used to help subsidise for the new P7 pupils. 1. **EDINA TRUST £0.19:**

Fund now obsolete. Transfer 19p to general.1. **ELC Fun Day In £0**

A great day was had by all. Thank you to our families who joined the ELC team and children to celebrate.1. **Cross Country £-51**

Families were asked to pay £5 per child towards transport. A **deficit of £51 remains which will be covered by the general fund**. 1. **Uniform Orders £0**

The bulk order was successful, it was quite time consuming collating orders, chasing payment and distributing the order. A few incomplete/incorrect uniform items to be fulfilled. PC has kindly purchased a top of 25 homework bags to cover new pupils and any lost or damaged homework bags.These should all be received shortly.  | **AC/DM June****AC & DM August****Ongoing****Ongoing****ALL August****ALL September****DR August****AC – June****AC – June** |
| 6 | **Adjustments Required to School Fund Package** |  |
| 7. | **AOB** General discussions took place regarding school events:EH to look into options Crieff High School could provide for recording future shows.There is a general lack of presence/support from the whole PC at school events. How can we build relationships with key groups of families who are very critical of the school? HHW – Thank you to the Parent Council for covering the expense of our motivational speaker. Teachers felt the material hadn’t changed from the last visit. AC to look pricing of KG Dance coming to spend the day with St Dominic’s for next session.Following the meeting, an expense of approx. £455 has been incurred to the school fund to replace the Defib battery and pads. A savings plan will need to be discussed and reviewed for how to maintain this. | **EH****ALL****AC****ALL** |
| **Date of Next Meeting**The next meeting will be held in September. |